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**General Meeting Agenda**

**Date**: Thursday, November 7, 2024

**Time:** 6:30 PM

**Location:** ADWC Clubhouse

**6:30 pm Business Meeting**

**Call to Order / Pledge of Allegiance**

**Approval of Current Agenda**

**Approval of Minutes – (Oct 3, 2024)**

**Board Reports:**

**President** [*adwcpresident@gmail.com*](mailto:adwcpresident@gmail.com)**Kat Hupp**

* I’d like to remind all event chairs that it is the responsibility of the chair and his/her committee to clean up after events and leave the club as it was before the event.

**Vice President** [*adwcvp@gmail.com*](mailto:adwcvp@gmail.com)**Anne Marenco**

* The December meeting will include a gift exchange. It should be a nice gift, something you would like to receive valued at $20-$25. The women’s club will be providing dinner.

**Secretary** [*adwcsecretary@gmail.com*](mailto:adwcsecretary@gmail.com)**Tracy Dulle**

* I sent 3 emails to membership in October.

1-140 recipients, 96 opened, 5 clicks

2-141 recipients, 110 opened, 10 clicks

3-141 recipients, 102 opened, 10 clicks

**Treasurer** [*adwctreasurer@gmail.com*](mailto:adwctreasurer@gmail.com)**Yvonne Shechter** TBA

**Facilities** [*adwcfacilities@gmail.com*](mailto:adwcfacilities@gmail.com)**Karrie DeMott** – no report

**Rentals** [*adwcrentals@gmail.com*](mailto:adwcrentals@gmail.com)**Adrianna St. Pierre** – no report

**Programs** [*adwcprograms@gmail.com*](mailto:adwcprograms@gmail.com)**Stella Plunkett** – no report

**Membership** [*adwcmembership@gmail.com*](mailto:adwcmembership@gmail.com)**Renee Bianco**

* The updated membership roster shows:

Total Membership: 159

Paid Membership: 118

Life Members: 14

Unpaid Membership: 28

New Members 2024: 29

* There are:

(4) Missing Year Joined

(5) Missing Emails

(32) Missing Cell phone

(17) Missing Birthday

* Total Paid: $4,720
* I will be sending a survey to our membership this month.

**Editor** [*adwceditor@gmail.com*](mailto:adwceditor@gmail.com) **Angela Phillips**

* No data on November newsletter yet. October newsletter with the Fair & Parade information

went out on Oct 1st. There were 189 recipients and 139 opened the email and 59 clicked on

the link to the newsletter.

**Media/Marketing** [*adwcpublicity@gmail.com*](mailto:adwcpublicity@gmail.com)**Missy Wilson** – no report

**Health & Wellness** [*adwchealth@gmail.com*](mailto:adwchealth@gmail.com)**Barbara Bernero** – no report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nov Bdays: | Christina Unzueta | Nov 2 | Leah Thibault | Nov 19 |
|  | DeBoraha Townson | Nov 5 | Irena Petrovich | Nov 21 |
|  | Celeste Brooks | Nov 6 | Oralia Espinoza | Nov 22 |
|  | Liz Anaya | Nov 6 | Patti Duce | Nov 25 |
|  | Connie Dwyer | Nov 10 | Kathy Young-Pope | Nov 28 |
|  | Adrianna St. Pierre | Nov 11 |  |  |

(Sing Happy Birthday)

**Events/Committees Reports/Updates:**

* **Monthly Art Social Program** Angela Phillips
  + The Halloween centerpiece project had 27 sign-ups. We had 4 cancellations a few days

before, but the day of the event we had an additional 7 more cancellations or no shows. For

now on I will make it clear that if they don’t show up or if they cancel the day of, they will still

have to pay the fee. I had calculated a cost of $15 per person and collected that, but with

only 18 paying it came to $17.70 a person.

* **Community Collaborators Monthly Meeting** Janet Pierson – no update
* **Summer Family Game Nights** – Adrianna St. Pierre – Slated for 2025
* **Veterans Day Pancake Breakfast** Nov 10: Angela Phillips
  + Date has been changed to Sunday, November 10th. 8:00am - 11:00am.
  + Master of Ceremony has been secured by Renee – Bob will do it again
  + Edwards Airforce has been secured by DeBoraha
  + Mike Garcia’s office will send a speaker – secured by Carol Hudson
  + Musician has been secured by Patti
  + Angela, DeBoraha & Patti will set the timeline
  + Angela will discuss the cooking arrangements with Julie White
  + Cheryl Bromley will be recognized and has been notified
  + Angela will order a plaque
  + Cash donations totaling $150 have come in
  + RSVPs are coming in. Flyers & signage have been sent out. I would like to change the

marque – I sent a message to Missy to see if she and Jim can help me with that.

* + Food donations are coming in. As of yet, no donations for bacon, milk or sweets.
  + Committee is as follows:

Angela Phillips, Chair

DeBoraha Townson, Co-Chair

Members: Renée Bianco, Patti Duce, Heather Harris, Christine Johnson, Adele Parillo, Janet Pierson, Adrianna St. Pierre, Kym Wilkerson, Julie White, Tracy Dulle and Carol Hudson

* **Holiday Boutique** Nov 23: Charleen Mullin, Renae Rosa, Patti Slepicka TBA
* **Parade of Tables** Dec 7: Julie White, Mary Johnson TBA
* **Santa’s Secret Shop** Dec 15, 1-4pm: Amanda Buchan, Adele Parrillo, Debbie Marr, Oralia Espinoza, Angela Phillips TBA
* **Documents Committee:** Anne Marenco – no update
* **Election Committee:** Anne Marenco
  + We still do not have anyone who is interested in serving the community as president or vice president. Please let us know via email to [anne.marenco@gmail.com](mailto:anne.marenco@gmail.com) or let one of us on the elections committee know at the December meeting. The committee is Patti Duce, Charleen Mullin, and Anne Marenco. We do not know the ramifications of not having a president, but we do know that for a non-profit  corporation a President, Treasurer, and Secretary are required for us to exist.“ Except in the case of religious corporations, any two or more offices may be held by the same person, except the offices of president and secretary.” <https://www.harborcompliance.com/nonprofit-governance-by-state#:~:text=Officers%3A-,A%20president%2C%20a%20secretary%2C%20a%20treasurer%20and%20such%20other%20officers,offices%20of%20president%20and%20secretary.>
* **Emergency Preparedness Committee:** Anne Marenco, Kat Hupp
  + We still have a little over $2000 to spend and are looking at what we still need to obtain.
* **Scholarship Committee:** - Slated for Feb 2025
* **Grants Committee:** Anne Marenco, Kat Hupp, Angela Phillips
  + We have not heard back from Edison yet about the PoT grant we applied for.
* **Welcome Wagon Committee:** Tracy Dulle, Lee Sola – no update
* **Blood Drives Liaison:** Adrianna St. Pierre
  + Dec 11 is the next blood drive.

**Attendance Raffle Draw**

* Thank you, Adele, for your wonderful raffle prizes!

**New Business**

**Old Business**

* AD Country Fair & Parade
* Halloween Trick or Treat

**Old Action Items**

* Anne: Send a new link to Kat for the banquet tables. *Completed. Purchase of additional tables has been cancelled due to funding.*
* Yvonne: Contact Lillian about veterans. *Completed.*
* Missy: Put CoC video on our social media. *Completed.*
* Kat: Reach out to Santa’s Shop committee. *Completed.*
* Tracy: Research the budget for Programs from last year in the minutes. *Completed.*
* Yvonne: Send membership dues payment info to Renee. *Completed.*
* Patti/Adrianna/Karrie/Kat: Discuss Giggster after the Fair and work on filming contract.
* Angela: Make a flyer so we can start collecting veteran’s names for our website to distribute at the Veterans breakfast and at Parade of Tables.
* Missy: Get Stella set up on the Programs email.
* Kat: Confirm we’re getting paid by SCE for PSPS events.
* Adrianna/Karrie: Adjust rental contract language to include wording that in case of an emergency we can cancel a rental… as our clubhouse is used as an Emergency Response center, an act of God can override this rental contract (something like this).
* Missy/Karrie: Touch base about Santa Clarita Grocery.

**Open Forum**

**Adjournment**

**7:00 pm Program**

–*Thanksgiving Potluck*

– *Social Media Demonstration – Missy Wilson*

**Dates to Remember:**

* **Sun, Nov 10 - 8-11am** [**Veterans Day Pancake Breakfast**](https://adwc.org/index.php/events/veterans-day-luncheon-2024/)
* **Mon, Nov 18 - 6:30pm Board Meeting via** [[Zoom](https://canyonsonline.zoom.us/j/85718538119?pwd=eHlqVFI0WkhXMmJFc3dpUGVzZFl3QT09#success)](https://canyonsonline.zoom.us/j/85718538119?pwd=eHlqVFI0WkhXMmJFc3dpUGVzZFl3QT09#success)
* **Sat, Nov 23 - 9am-3pm** [**Holiday Boutique**](https://adwc.org/index.php/events/holiday-boutique-2024/)
* **Thurs, Dec 5 - 6:30pm Installation Dinner**
* **Sat, Dec 7 - 10:30am –** [**Parade of Tables**](https://adwc.org/index.php/events/parade-of-tables-2024/)
* **Sun, Dec 15 - 1-4pm –** [**Santa Shop**](file:///C:\Users\Kat\Desktop\ADWC\Agendas\Santa’s%20Secret%20Shop)
* **Mon, Dec 16 - 6:30pm 2024/2025 Board Meeting via** [[Zoom](https://canyonsonline.zoom.us/j/85718538119?pwd=eHlqVFI0WkhXMmJFc3dpUGVzZFl3QT09#success)](https://canyonsonline.zoom.us/j/85718538119?pwd=eHlqVFI0WkhXMmJFc3dpUGVzZFl3QT09#success)